



## MINUTES of 2016 ANNUAL GENERAL MEETING (AGM)

Date: 30<sup>th</sup> March 2016 (Wednesday)  
 Venue: Bukit Jalil Golf & Country Resort (Redang Room)  
 Jalan Jalil Perkasa 3, Bukit Jalil  
 57000 Kuala Lumpur  
 Time: 2.30pm – 3.50pm

### NAPEI Council Members Present :

Assoc.Prof Elajsolan VM Mohan	- President
Mr Raja Mohan A/L Seenivasagam	- Deputy President
Mr Kevin Felix Pereira	- General Secretary
Ms Teh Wan Kee	- Deputy General Secretary
Mr Varatha Raju Munusamy	- General Treasurer
Dr M. Rajalingam	- Council Member
Ms Jean Monteiro	- Council Member
Mr Tankaraju Muthusamy	- Council Member
Mr Sim Koon Chuan	- Council Member
Mr Ng Yih Chen	- Council Member
Dr Manivanan A/L Saman	- Council Member
Mr Law Tack Yeong	- Council Member

### Absent with apologies :

Ms Lau Poh Liew	- Deputy General Treasurer
Dr Thong Buán Fook	- Council Member
Encik Edzri Effendi Zainal (deceased)	- Council Member

### Speaker :

Mr Alex Abraham - Speaker for the AGM

The quorum has been achieved at 15 institution members by 2.00pm.  
 24 institutions were represented out of 58 institution members (per list 57)

### Attending institutions :

No.	Organisation / Institution	Represented by :	
1	Alfa International College	Jenny Sim	Mr Law Tack Yeong, Joel (proxy)
2	Asia Pacific University of Technology	YBhg Dato' Dr Parmjit Singh	Dr Teh Choon Jin (proxy)
3	Beaconhouse Pre-school, Sri Inai Primary & Secondary school	Mr Varatha Raju Munusamy	
4	REAL Kids	Ms Rachel Leow Bee Leng	Mr Sim Koon Chuan, Kenny (proxy)
5	Kolej CQ Breyer	Mr Tankaraju Muthusamy	Dr M.Rajalingam (proxy)
6	CQ Breyer KL College	Dr M.Rajalingam	
7	ELC English Language (Malaysia) Sdn Bhd	Ms Lau Wai Cheng	
8	JM Enrichment Sdn Bhd	Ms Jean Monteiro	
9	Kolej MCS	Dr Ravinthiran Ramasamy	Dr Manivanan A/L Saman
10	Kolej SRI	Dr Jeffrey Louis	
11	Oasis College Sdn Bhd	Mr Ng Yih Chen	
12	Olympia College (Raffles Education Group)	Mr Kevin Felix Pereira	

<b>No.</b>	<b>Organisation / Institution</b>	<b>Represented by :</b>	
13	REAL International School, Shah Alam	Ms Serena Chow Mun Lay	Mr Sim Koon Chuan, Kenny (proxy)
14	REAL International School, Cheras	Ms Lee Seow Peng	Mr Sim Koon Chuan, Kenny (proxy)
15	Sekolah Seri Cahaya	Mr Sim Koon Chuan, Kenny	
16	Sekolah Seri Suria	Ms Teh Wan Kee	
17	Smart Reader Worldwide Sdn Bhd	Hon Prof Datin Sri Dato' Dr Wang Kim Har	Mr Kevan Ong (proxy)
18	Yamaha Academy of Arts & Music	Ms Lau Poh Liew	Ms Julie Tan (proxy)
19	Pusat Latihan Yoga Jasmani	Ms Lai Mei Wan	
20	REAL International School, Johor	Mr Law Tack Yeong, Joel	
21	PIA Institute of Art	Dr Thong Buan Fook	Mr Lee Chuen Loong (proxy)
22	Adroit College	Mr Parthiban Sanmugan	Mr Raja Mohan
23	Erican College Sdn Bhd	Datuk Eric Chong Kee Yuen	
24	Sri Emas International School	Mr Daniel Loo Ximin	Joanne Lim (proxy)

The Annual General Meeting commenced at 2.30 pm.

<b>No</b>	<b>Description</b>
	<p align="center"><b>AGENDA</b></p> <p>2.00 pm Registration</p> <p>2.30 pm President's Welcome Address</p> <p>2.45 pm Handing over to the Speaker for the Conduct of AGM</p> <p>2.55 pm Adoption of Minutes – AGM 2015 &amp; Matters Arising</p> <p>3.05 pm Honorary General Secretary's Report for the Year 2015/16</p> <p>3.15 pm Honorary Treasurer's Report and Statement of Accounts for the Year ending 31<sup>st</sup> December 2015</p> <p>3.25 pm Approval of Annual Budget 2016/17</p> <p>3.35 pm Discussion and Approval of Resolutions / Motions for Discussion</p> <p>3.45 pm Handing over to the Speaker for the Conduct of Elections</p> <p>3.55 pm Elections for National Council 2016-2018</p> <p>4.15 pm Resolution to Appoint Two (2) Internal Auditors for 2016-2017</p> <p>4.20 pm Any Other Business</p> <p>4.40 pm Adjournment of AGM</p> <p align="center"><b>HIGH TEA</b></p>
1.	<p>The Speaker Mr Alex Abraham welcomed the members to the 2016 NAPEI AGM and thanked the Council for inviting him to be the Speaker.</p> <p>The General Secretary informed the Speaker that quorum of 20 institution members and/or proxies at 2.30 pm was sufficient to proceed with the AGM according to Rule 8.1.2 of Rules of NAPEI.</p> <p>The Speaker briefed members on the agenda for the AGM and handed over to the President, Assoc Professor Elajsolan VM Mohan to deliver his address.</p>
2.	<p><b>President's Welcome Address</b></p> <p>A very good afternoon to all NAPEI members. Welcome to our AGM 2016.</p> <p>As per the NAPEI constitution I am formally welcoming all present and after that the meeting will be conducted by the Speaker, Mr Alex Abraham who has continually accepted our invitation to be Speaker for this year again.</p> <p>The year 2015/2016 (April 2015 - March 2016) had been a hectic and active year with some of the events and activities participated by NAPEI as follows:</p>

No	Description
	<p>NAPEI was involved in the following activities:</p> <ul style="list-style-type: none"> <li>• International Task Force between the Ministry, IPTA and IPTS</li> <li>1. NAPEI also brought up the issue with MQA the members complaints about much longer processing time for new programme applications.</li> <li>2. NAPEI together with other associations have worked with the Ministry as well as EMGS to resolve the delay in processing student visas.</li> <li>• Rancangan Malaysia Ke-11(RMK-11) Committee</li> <li>• Participated in the Task Force meetings at the Economic Planning Unit (EPU) of the Prime Minister's Department.</li> <li>• Continually participated at PEMANDU NKEA meetings as project owner under EPP3- Upscaling student enrolment in International Schools.</li> <li>• Raised the concerns of NAPEI members on the implementation of GST and still fighting for zero-rated status for IPTS.</li> <li>• Successfully organised the 34<sup>th</sup> NAPEI Education Fair. Requested members to offer continued support for future events.</li> <li>• Successfully organised Malam NAPEI 28<sup>th</sup> Anniversary on 20 November 2015</li> <li>• Organising forthcoming 1 day EXPO for 16 universities from Sichuan, China. Opening ceremony will be by Deputy Education Minister Day and date : Wednesday, 20<sup>th</sup> April 2016 Venue : Cititel, Kuala Lumpur</li> </ul> <p>I hope the year has been good for all and the forthcoming year is going to be challenging due to tough competition in the industry, especially with increasing number of colleges being upgraded to either University College status or those with University College status being upgraded to a full University.</p> <p>At the same time the number of school leavers remains almost constant as the number of students taking the SPM examination has been around 450,000 over the recent years Therefore the way forward is to attract more international students as per the national aspirations to make Malaysia and education hub. Malaysia is the 12<sup>th</sup> most preferred destination generating RM7.9 billion per year.</p> <p>To facilitate enrolment of international students, EMGS has allowed students to apply for student pass directly online to EMGS. Also international student passes will be issued for the total duration of study. Also international graduates will be given employment pass in critical and high technology areas for a period not exceeding two years after graduation.</p> <p>There is great emphasis by the MoHE to promote student mobility programs for which certain immigration regulations have been relaxed to facilitate this. For less than three months, social visit passes will be issued. For 3 – 12 months course, student pass for mobility will be issued. The mobility programme will allow credit transfer to take place.</p> <p>I urge all members to contact me if they have any issues in bringing international students which would be brought up by NAPEI at the International Education Task Force (IETF) meeting chaired by the minister.</p> <p>NAPEI is represented at a number of ministerial committees and its related agencies. The recent one being NAPEI given the Deputy Chair at the Malaysian International Education Council. The Chair is from the IPTA . This will also enable as a Public Private Partnership (PPP) by the MoHE</p> <p>Members having any issues either with MoHE or its related agencies can forward them to us to be taken up.</p>

No	Description
	<p>Those offering skills programmes, there is great opportunity because both the Higher Education Blueprint and the 11<sup>th</sup> Malaysia Plan (RMK11) have great emphasis on TVET programmes.</p> <p>NAPEI is registering with the HRDF as a training provider under the NGO category and we expect some allocation in the form of grant be given to NAPEI to carry out training programmes for the members. For the private school sector we are planning to get support from PEMANDU for additional grants for international promotion.</p> <p>On the corporate side those who wish to expand their partnerships and collaborations can do so by meeting the delegates from Sichuan, China. NAPEI is working in organising an Expo for 18 universities from the Sichuan Province who will be here for a one-day Expo at Cititel Hotel, Midvalllley on 20 April 2016. Those interested in meeting with them, please contact the NAPEI Secretariat.</p> <p>Last but not least, before I pass the mike to the Speaker, I would like to thank all my outgoing Council Members for working very closely with me and the support given. Special thanks to Ms Teh Wan Kee and Ms Lau Poh Liew who have chosen to retire, for their tireless efforts in working as a team at all activities carried out by NAPEI. For the incoming Council Members I would like to welcome you on board and help NAPEI achieve greater heights. Wishing all members a successful year and please support all activities organised by NAPEI.</p> <p>Thank You</p>
3.	<p><b>Adoption of Minutes – AGM of 2015</b></p> <p>The Speaker informed that the minutes of the 2015 AGM were circulated 21 days before this AGM in accordance with the Rules of NAPEI. The Speaker asked members if there were any issues on the minutes. No issues were raised.</p> <p>There being no issues, the minutes of the 2015 AGM meeting held on 25<sup>th</sup> March 2015 at Olympia College Petaling Jaya were proposed for adoption by Dr Teh Chin Jin of Asia Pacific University of Technology &amp; Innovation (APU) and seconded by Ms Lau Wai Cheng of ELC English Language Company (Malaysia) Sdn Bhd.</p>
4	<p><b>Honorary General Secretary and General Treasurer's Report for 2016</b></p> <p>The Speaker advised that the Honorary General Secretary and General Treasurer's reports for Year 2016 were circulated 21 days before the AGM in accordance with the Rules of NAPEI. The reports were presented by the General Secretary and General Treasurer respectively.</p> <p>4.1 <b>SECRETARY'S REPORT – reported by General Secretary Mr Kevin Felix Pereira</b></p> <p>As in the past few years, the year 2015-16 has been a successful year with continued close cooperation with various government agencies such as PEMANDU, HRDF, MOE and Ministry of Human Resources. NAPEI today is well accepted and known nationally and internationally. NAPEI through its excellent public relations has created opportunities for members through some major projects to further their businesses, joint ventures and tie ups with International education providers. To name some major events for 2015 : The 28<sup>th</sup> Malam NAPEI, 34<sup>th</sup> NAPEI Malaysian Education Fair and also Malaysian International Schools Branding programme in Singapore. Activities done in 2015/16 promoted School and Higher Education.</p> <p><b>ADMINISTRATION</b></p> <p><b>Membership</b></p> <p>The current membership of NAPEI stands at 58. Our activities that were strongly supported by government and foreign agencies resulted in establishing NAPEI as a leading representative of private education in Malaysia. A stronger working relationship has been developed with other private education associations such as MAPCU, FEMAC and PKIMB through their participation in several of NAPEI</p>

No	Description
	<p>projects.</p> <p>This year our international Schools branding has encouraged many International Schools to seek NAPEI membership. 3 international schools, 2 language centres and 1 higher college have joined NAPEI. We welcome the following new members:</p> <ol style="list-style-type: none"> <li>1. Epsom College</li> <li>2. Erican College</li> <li>3. Sri Emas International School</li> <li>4. World Point Academy</li> </ol> <p><b>National Council Meetings</b></p> <p>The year April 2015 - March 2016 saw a total of 13 National Council meetings. NAPEI at this juncture would like to thank Olympia College Petaling Jaya, Yamaha Academy of Arts and Music, Kolej CQ-Tec Sunway and REAL Education Group Sdn Bhd for hosting our National Council meetings. Though it is mandatory for the national Council to meet 4 times a year, the National Council met 13 times to ensure the successful organization and coordination of our national and international projects. The President and the entire Council have contributed immensely to organize, participate and manage projects and events. At this juncture we wish to thank the various member organizations and their respective Directors/CEOs/Presidents/MDs for releasing the council members from their regular corporate work to assist NAPEI.</p> <p><b>Executive Council Meetings</b></p> <p>Executive Council meetings were also held, when the need arose, to chart the course of NAPEI and to identify issues to be discussed at the National Council meetings.</p> <p><b>NAPEI ACTIVITIES</b></p> <p><b>Annual General Meeting 2015</b></p> <p>The Annual General Meeting of NAPEI was organized at Olympia College, Petaling Jaya on the 25<sup>th</sup> March 2015. 28 out of 54 member institutions were represented at the AGM. Mr. Alex Abraham served as the invited speaker to conduct AGM 2015 proceedings smoothly..</p> <p>The minutes of the AGM 2014 was approved along with the audited report for the financial year ending 31<sup>st</sup> December 2014. The secretary's report and treasurer's report were also duly received.. The budget for 2015-2016 was also approved. As for Internal Auditors, the AGM has appointed Ms Lai Mei Wan of Pusat Latihan Yoga Jasmani and Ms Lau Wai Cheng of ELC English Language Company (Malaysia) Sdn Bhd.</p> <p><b>Training Programmes for Members</b></p> <p><b>NAPEI 28<sup>th</sup> Malam NAPEI Annual Dinner</b></p> <p>NAPEI once again organised a successful MALAM NAPEI annual dinner and NAPEI Excellence Awards 2015 at Eastin Hotel Petaling Jaya on 20<sup>th</sup> November 2015.</p> <p>The Deputy Minister of Education I Yang Berhormat Tuan P.Kamalanathan A/L P.Panchanathan was the Guest of Honour.</p> <p>Over 230 representatives of member institutions, associate partners and government agencies participated in the event.</p> <p>We thank Victoria Government Business Office, Australia and Sharp-Roxy Sales &amp; Service Company (M) Sdn Bhd for their sponsorship. Students from Asia Pacific University, REAL Education Group and Yamaha Academy of Arts and Music exhibited their cultural, artistic and modern Shakespeare talents to the thrill of the audience.</p> <p>We sincerely thank the performing institutions for their strong support. The council also wishes to thank the organising team of Ms Lau Poh Liew, Ms Teh Wan Kee, Mr Raja Mohan, Mr Manivanan and Mr Kenny Sim led by Ms Jean Monteiro for a wonderful malam NAPEI.</p>

No	Description																																		
	<p><b>NAPEI Education Excellence Awards 2015</b></p> <p>The following institutions were adjudged as the award winners during the 28<sup>th</sup> anniversary year of 2015 after careful vetting of all application, followed by personal visits by awards committee and a neutral assessment committee.</p> <table border="1"> <thead> <tr> <th>No.</th><th>Category</th><th>Institution</th></tr> </thead> <tbody> <tr> <td>1</td><td>Private Universities and University Colleges</td><td>Not Available</td></tr> <tr> <td>2</td><td>IPTS Large</td><td>Saito College</td></tr> <tr> <td>3</td><td>IPTS Medium</td><td>College MCS</td></tr> <tr> <td>4</td><td>IPTS Small</td><td>Oasis College</td></tr> <tr> <td>5</td><td>Vocational Training Provider</td><td>Kolej CQ-Tec Sunway</td></tr> <tr> <td>6</td><td>Private National School</td><td>Sekolah Seri Cahaya, Shah Alam</td></tr> <tr> <td>7</td><td>Private International Schools</td><td>R.E.A.L International School, Shah Alam</td></tr> <tr> <td>8</td><td>Early Childhood Education Provider - Franchisors</td><td>SMART Reader Worldwide Sdn Bhd</td></tr> <tr> <td>9</td><td>Early Childhood Education Provider - Kindergarten</td><td>Beaconhouse Preschool Sri Petaling</td></tr> <tr> <td>10</td><td>Support Services</td><td>ELS Language Centre</td></tr> </tbody> </table>		No.	Category	Institution	1	Private Universities and University Colleges	Not Available	2	IPTS Large	Saito College	3	IPTS Medium	College MCS	4	IPTS Small	Oasis College	5	Vocational Training Provider	Kolej CQ-Tec Sunway	6	Private National School	Sekolah Seri Cahaya, Shah Alam	7	Private International Schools	R.E.A.L International School, Shah Alam	8	Early Childhood Education Provider - Franchisors	SMART Reader Worldwide Sdn Bhd	9	Early Childhood Education Provider - Kindergarten	Beaconhouse Preschool Sri Petaling	10	Support Services	ELS Language Centre
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	<p><b>34<sup>th</sup> NAPEI Education Fair</b></p> <p>The 34<sup>th</sup> NAPEI Education Fair 2015 was launched successfully at the Mid Valley Exhibition Centre, KL on 20<sup>th</sup>-21<sup>st</sup> June 2015. The fair had 96 booths by 55 exhibitors and was visited by more than 8,581 members of public. The income generated by this event for NAPEI was RM 36,000. We hope all our members will continue to take advantage of our education fairs to promote their education services. We thank Study Malaysia for a profitable education fair.</p> <p><b>NAPEI- PEMANDU International Schools Branding *</b></p> <p>NAPEI continued its 2014 efforts to brand international schools in 2015 with the last activity destination at Faffles City, Orchard Road, Singapore. This activity is financed by Pemandu under EPP 3.</p> <p>NAPEI congratulates Mr. Varatharaju, our Treasurer for his untiring efforts to carry out this project.</p> <p><b>NAPEI-Customs on GST for Education</b></p> <p>NAPEI has been in liason with Customs and successful on getting GST exemption for related Education products.</p> <p><b>REPRESENTATION BY NAPEI</b></p> <p>NAPEI has taken every opportunity to represent all categories of education from early childhood to university education at the various Government and Non-Government meetings, seminars and forums. Some of them are listed below :</p> <table border="1"> <thead> <tr> <th>DATE</th><th>ORGANISATION</th><th>EVENT</th></tr> </thead> <tbody> <tr> <td>5 Feb 2015</td><td>MOE Higher</td><td>Invitation from MOE Higher on Mesyuarat Pengurusan Pengajian Tinggi Swasta (PPTS) bersama Persatuan Institusi Pendidikan Tinggi Swasta (IPTS) Bil. 1/2015 on 5 February 2015</td></tr> </tbody> </table>		DATE	ORGANISATION	EVENT	5 Feb 2015	MOE Higher	Invitation from MOE Higher on Mesyuarat Pengurusan Pengajian Tinggi Swasta (PPTS) bersama Persatuan Institusi Pendidikan Tinggi Swasta (IPTS) Bil. 1/2015 on 5 February 2015																											
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	DATE	ORGANISATION	EVENT
	26 Feb 2015	Immigration	Invitation from Immigration on Mesyuarat Berkaitan Isu Pelajar Antarabangsa Bil. 09/2015 on 26 February 2015
	10 March 2015	BNM-OMFIF	BNM-OMFIF Inaugural KL Debate in conjunction with 19 <sup>th</sup> ASEAN Finance Ministers' Meeting
	12 March 2012	Persatuan Ekonomi Malaysia	Invitation from Persatuan Ekonomi Malaysia on BNM Governor's Address on the Malaysian Economy & Panel Discussion
	13 March 2015	Olympia College	Olympia College appeal on GST Zero rated textbooks
	16 March 2015	Kolej ASA	Kolej ASA E-brochure on their Diploma Courses
	19 March 2015	UWS	Invitation to Cocktail reception for a delegation of companies on Trade Mission from Northern Ireland on 19 March 2015
	21 March 2015	International Monetary Fund	A discussion with Dr David Lipton, First Deputy Managing Director International Monetary Fund on 21 March 2015
	7 April 2015	MOE	Invitation to Majlis Pelancaran Pelan Pembangunan Pendidikan Malaysia 2015-2025 (Pendidikan Tinggi) organised by MOE
	14 April 2015	MQA	Invitation to Stakeholders workshop "Guidelines to Good Practice : Work Based Learning (GGP:WBL)" on 14 April 2015 organised by Malaysian Qualification Agency (MQA)
	16 April 2015	Malaysia SME	Invitation to "HRDF Empowering SMEs – Implementing Best Practices in Managing Talent (Kuantan Series)" on 16 April 2015 organised by Malaysia SME
	21 April 2015	Persatuan Ekonomi Malaysia	Invitation to seminar "Complexity Economics and New Economic Thinking"
	6 May 2015	Kastam Diraja Malaysia	Jemputan untuk menghadiri Program Hand Holding bagi Industri Pendidikan Anjuran Bahagian GST Putrajaya
	7 May 2015	MCS College	Invitation to Majlis Konvokesyen College MCS ke-10 on 7 May 2015 organised by College MCS
	26-27 May 2015	ASLI	Invitation to 19 <sup>th</sup> Malaysian Education Summit 2015 "Fix and Transform-Overcoming Challenges, Exploring Opportunities"
	3 June 2015	MOE Higher	Pekeliling IPTS dari Dato' Professor Dr Asma binti Ismail tentang lanjutan tempoh tahun Moratorium IPTS berstatus universiti, kolej, universiti kolej yang baru dari 1.2.2015 – 31.1.2017.
	9 June 2015	ASLI	Invitation to 16 <sup>th</sup> National Human Resources Summit on 9 June 2015 at Sunway Putra Hotel, KL organised by ASLI
	8-11 June 2015	Malaysia HRDF SME	Invitation to participate at The Asis HRD Congress on 8-11 June 2015 in Dubai, UAE organised by Malaysia HRDF SME

No	Description		
	DATE	ORGANISATION	EVENT
	15 June 2015	Kementerian Kewangan	Invitation to Majlis Konsultasi Bajet 2016 on 15 June 2015 at Kementerian Kewangan Putrajaya organized by Secretary General of Treasury.
	8 July 2015	UKTI	UKTI Education team from London visit Malaysia/NAPEI on 8 July 2015 @ MAHSA
	10 July 2015	Kementerian Kewangan	Invitation to Focus Group Bajet 2016 on 20 August 2015 @ Kementerian Kewangan Putrajaya
	28 July 2015	Matrix Global Schools	Matrix Global Schools invitation to conference & launch on 28 July 2015 @ Matrix Global Schools at Taman Sendayan, Seremban
	31 July 2015	Pitman Training UK	Pitman Training UK seeking Education partnerships workshop on 31 July 2015 @ MAHSA
	4 Sept 2015	ASLI	Invitation by ASLI to the 7 <sup>th</sup> World Chinese Economic Summit 2015 on 10-12 November 2015 @ The Savoy, London
	10 Sept 2015	MOE Higher	Invitation to PPTS and IPTS joint meeting @ International College of Advance Technology Sarawak (iCATS), Kuching, Sarawak
	6-11 Sept 2015	HRDF	Invitation to HRDF Fully Sponsored ESMT Smart Business Leaders Programme 6-11 September 2015 @ Berlin, Germany organized by K-Pintar Sdn Bhd
	12 Sept 2015	Malaysia SME	Special Invitation by Malaysia SME to Experience the SuezCap 'KL GATEWAY – Corporate Office Towers on 12 September 2015 @ Suez Capital Sales Gallery
	23 Sept 2015	Malaysia Economic Association	Invitation by Malaysia Economic Association to Forum 'Does Greater Prosperity Come with less Housing Affordability' @ Bukit Kiara Equestrian Resort
	Sept 2015	Malaysia SME	Invitation by Malaysia SME to optimuz launch 'For Those Who Truly Love Their Business' on 2 September 2015 @ Hotel Pullman, Bangsar
	21-23 Oct 2015	Pemandu	Invitation by Pemandu to Global Transformation Forum 2015 on 21-23 October @ Kuala Lumpur Convention Centre
	Nov 2015	BETT	Invitation to Bett Asia Leadership Summit 2016 in November 2016
	7 Oct 2015	Persatuan Ekonomi Malaysia	Invitation to Third Annual Economics Research Workshop with the theme "The ASEAN Economic Community: Vision, Opportunities and Challenges" on 9th November 2015. Venue : Sasana Kijang, Bank Negara Malaysia
	13 Oct 2015	SME Corp	JEMPUTAN KE TAKLIMAT "COMPETITION ACT: HOW CAN SMES BENEFIT?" ANJURAN MyCC BERSAMA SME CORP on 26 <sup>th</sup> October 2015 at Dewan Mahkota, SME Corp KL Sentral




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	15 Oct 2015	Persatuan Ekonomi Malaysia	Invitation TO 2016 Post Budget Dialogue by Persatuan Ekonomi Malaysia on 24 October 2015 at Pullman Hotel , Bangsar. Registration Fees : RM200.00 ( Members ) RM 250.00 ( Non-Member )
	21 Oct 2015	MOE	JEMPUTAN MESYUARAT INTERNATIONAL EDUCATION TASK FORCE (IETF) on 26 Oktober 2015 @ InterContinental Kuala Lumpur
	28 Oct 2015	Malaysia SME	Invitation to Exclusive Preview and Family Fun at "SRI SENDAYAN SEREMBAN on 7 <sup>th</sup> November 2015
	12 Nov 2015	Persatuan Ekonomi Malaysia	Development finance in the 21 <sup>st</sup> Century. Tribute to Ronald Mc Kinnon (1935-2014) & Ajit Singh (1940-2015) at University of Malaya on 25 <sup>th</sup> November 2015
	13 Nov 2015	MOE Higher	Kemaskini kehadiran keMajlis Pengumuman Keputusan Penarafan myQUEST 2014/2015 at Hotel Istana on 19 <sup>th</sup> November 2015
	13 Nov 2015	UK Trade & Investment, British High Commission	Bett Asia Leadership Summit 2016 discussion on 19 <sup>th</sup> November 2016 by UK Trade & Investment British High Commission at Olympia College PJ
	17 Nov 2015	Malaysia SME	"How To Survive and Thrive During an Economic Slowdown" on 26 <sup>th</sup> of November at the Setia City Convention Centre by Malaysia SME
	30 Nov 2015	HRDF	Invitation to HRDF award dinner on 8th December 2015 at Grand Hyatt KL
	17 Dec 2015	ESPACT	Seminar of Higher Education Blueprint (2015-2025) on 14.1.2016 from 9am – 1pm at President Room, Royal Selangor Club (Dataran), Kuala Lumpur
	21 Dec 2015	Malaysia Economic Association	2016 TPPA Forum by Malaysia Economic Association on 11.1.2016
	23 Dec 2015	MOE	Minister's announcement on 23.12.2015 that International Student Visa for tertiary education will be based on total duration of their course

#### **NAPEI in Government Steering Committees**

Since 2015, NAPEI sits in the following steering committees:

1. Steering Committee for the review of the Private Higher Education Act (AKTA 555)
2. ETP Project Committee
3. Graduate Employability Task Force Committee
4. National Budget Consultation Committee
5. MQA Technical Committee on Standards and the Malaysian Qualification Framework
6. NKEA Committee for Education
7. Member of the Malaysian Service Providers Council
8. EPP3- Scaling up International Schools in Malaysia
9. Rancangan Malaysia Ke-11 Committee
10. IPTS Stakeholders Committee

No	Description
	<p>This has given NAPEI opportunities to voice out the concerns of the private education sector in Malaysia.</p> <p><b>FINANCIAL STATUS</b></p> <p>Pemandu has ceased providing fund for branding International Schools. However, we have a healthy Financial Status through prudent and cost effective management with an increase in fixed deposits and activities that are self-financed. The various events and activities have ensured a surplus income over the approved budget. The balance funds from the RM700,000 received for capability building in 2012 was used for our 3<sup>rd</sup> NAPEI International skills conference 2014. A fund of RM 600,000 received end year 2013 was used for international schools branding for Year 2014 in countries approved by Pemandu namely Seoul, South Korea, Ho Chi Minh, Vietnam, Jakarta, Indonesia and Singapore. From the RM 600,000 received from Pemandu, an administrative income of 10% goes to NAPEI on international schools branding projects organized by NAPEI. NAPEI's cost effective measures ensures the financial success of the branding programme. Our Treasurer's report will give more details on our financial status. We thank our treasurer Mr Varatha Raju for doing a wonderful and highly efficient job with the accounts keeping.</p> <p><b>THE SECRETARIAT</b></p> <p>We wish to put on record the efficient work done by our Executive Secretary Ms Betty Ng for successfully managing our secretariat.</p> <p>In conclusion, we would like to express our thanks to all member institutions which have strongly supported the National Council by providing facilities for our various meetings, for participating in the various training programmes, for joining our education fairs, annual dinners as well as for advising, assisting and cooperating with us in all our activities to ensure the continued success of NAPEI.</p> <p>Thank you.</p>
4.2	<p><b>TREASURER'S REPORT – reported by General Treasurer Mr Varatha Raju Munusamy</b></p> <p>NAPEI each year carries out our various activities to generate revenue. As for the financial year ending 31<sup>st</sup> December 2015 it generated a total revenue of RM 179,378.00 from its operations. The operating expenditure before taxation was RM 108,209.00 and Taxation was RM 1,475.00. The net income for the financial year ending 31<sup>st</sup> December 2015 after deducting expenditure and taxation is RM 69,694.00</p> <p><b>INCOME</b></p> <p>NAPEI's total income for the year was RM179,378.00. The revenue was derived from the following activities.</p> <ol style="list-style-type: none"> <li>1) Subscription fee received from members institutions</li> <li>2) Endorsement Fees for NAPEI Education Fair.</li> <li>3) Administering, Organising, Managing and promoting Malaysian International schools Education overseas to upscale the International schools and to promote foreign students to study in these schools in Malaysia.</li> </ol> <p>In reference to item 3 above, the balance of NAPEI grant of Ringgit Malaysia Six Hundred Thousand (RM600,000.00) by PEMANDU (Prime Minister Department) end Year 2013 was used for the purpose of administrating, organising, managing and promoting Malaysian International schools education overseas to upscale the International schools and to attract them to study in Malaysia.</p> <p>NAPEI is proud to announce that in November 2012, we were recognized by the Malaysian Government as the Champion for EPP3- Ramping up International School under our government's Economic Transformation Programme.(reference website:- <a href="http://etp.pemandu.gov.my">http://etp.pemandu.gov.my</a>) PEMANDU has also agreed to provide NAPEI a grant of Ringgit Malaysia Three Million (RM 3 million) for branding international schools through feasibility studies overseas, promotion at overseas education exhibition</p>

No	Description						
	<p>and road shows in countries and cities discussed and approved by PEMANDU with a view to attracting foreign students to study in Malaysia under the NKEA (New Key Economic Areas) programme. An administrative fees of 10% of the total expenses incurred for Branding of International school was charged to Pemandu for the services provided by NAPEI.</p> <p>In reference to item 4 above, NAPEI in Year 2015 successfully participated in the last of the International fair under the grant at Raffles City, Singapore in April, 2015 (3<sup>rd</sup> and 4<sup>th</sup> April) (with ten (10) participating International schools together along with PEMANDU and MOE officials.</p> <p>The above project was financed from the RM 600,000.00 grant received from PEMANDU (Prime Minister Department) end December 2013 under EPP 3 to promote International Schools. As for this initiative, PEMANDU sponsored the exhibition venue and the participating International schools paid for their travelling, accommodation and other related expenses.</p> <p>In Year 2015 an amount of RM16,674 ( a 10% administrative income by NAPEI was earned as a revenue) was generated from this activity.</p> <p><b>EXPENSES</b></p> <p>There was a lower operating expenses in 2015 as compared to 2014. The National Council unanimously concurred that several factors as follows made it possible:</p> <ol style="list-style-type: none"> <li>1. NAPEI 28<sup>th</sup> Anniversary Dinner : <ul style="list-style-type: none"> <li>The NAPEI 28<sup>th</sup> Anniversary Dinner in conjunction with Malam NAPEI event was celebrated in a prudent and glamorous way in which entertaining and performances were showcased by institutions and schools students instead of commercial and professional entertainers: <ol style="list-style-type: none"> <li>1.1 the gracious presence of our Guest of Honour, Deputy Minister of Education I, Yang Berhormat Dato P. Kamalanathan a/l P. Panchanathan</li> <li>1.2 A special video and multimedia presentation projected through a rented high end LCD projector commemorating " Championing Private Education for Nation Building "</li> <li>1.3 Master of Ceremony</li> </ol> </li> <li>1.4 Souvenirs / mementoes in the form of highlighter pen set with  logo for participating members and guests.</li> <li>1.5 Plaques for Sponsors and Excellence Awards winning institutions</li> </ul> <p>NAPEI takes this opportunity to thank State Government of Victoria, Australia and Sharp-Roxy Sales and Service Company (M) Sdn Bhd for their contribution of RM 10,000.00 as a Sponsor for NAPEI 28<sup>th</sup> Anniversary Dinner.</p> </li> <li>2. In-view of Championing Private Education : <ol style="list-style-type: none"> <li>2.1 NAPEI organised site visits to institutions vying for the NAPEI Educational Excellence Awards within Klang Valley and included outstation visit to Kolej MCS in Banting.</li> </ol> </li> </ol> <p><b>Financial Standing as at 31<sup>st</sup> December 2015</b></p> <p><b>CASH BALANCES AS AT 31 December 2015</b></p> <table> <tr> <td>Fixed Deposit</td><td>RM 381,293.00</td></tr> <tr> <td>Cash at Bank</td><td>RM 232,388.00</td></tr> <tr> <td>Cash in Hand</td><td>RM 449.00</td></tr> </table> <p>Note: The Cash Flow statement is inclusive of the RM700,000 grant from PEMANDU under Capability Building and RM600,000.00 grant from PEMANDU under EPP 3</p> <p>On behalf of the NAPEI's national council, we would like to express our sincere thanks to the following parties for the timely preparation of NAPEI's financial report for the year 2015.</p>	Fixed Deposit	RM 381,293.00	Cash at Bank	RM 232,388.00	Cash in Hand	RM 449.00
Fixed Deposit	RM 381,293.00						
Cash at Bank	RM 232,388.00						
Cash in Hand	RM 449.00						

No	Description
	<p>(1) Internal Auditor</p> <ol style="list-style-type: none"> <li>Ms Lai Mei Wan of Pusat Latihan Yoga Jasmani</li> <li>Ms Lau Wai Cheng of ELC English Language (Malaysia) Sdn Bhd</li> </ol> <p>(2) External Auditor – Hii King Hiong &amp; Co.</p> <p>Also a very big thank you to all Member Institutions for actively participating in all our activities and contributing financially.</p> <p>Thank you.</p> <p>The Speaker then asked members if there were any issues on the reports presented. No members raised any issues. Therefore, both the reports were deemed adopted unanimously.</p> <p>There being no issues the General Secretary report and General Treasurer's reports and were proposed for approval by Dr Jeffery Louis of Kolej SRI and seconded by Mr Ng Yih Chen of Oasis College.</p> <p>The General Treasurer's audited report 2015 and budget 2016 was presented. It was proposed for approval by Dr Jeffery Louis of Kolej SRI and seconded by Dr Manivanan of College MCS.</p>
5.	<p><b><i>RESOLUTIONS – To approve proposals by Council Member Dr M. Rajalingam</i></b></p> <p>5.1 <b><u>RESOLUTION 1 – ASSOCIATE MEMBERSHIP</u></b></p> <p><b>Be it Resolved That :</b></p> <ol style="list-style-type: none"> <li>A new membership category with the name "ASSOCIATE MEMBER" be introduced into the Rules of NAPEI subject to enabling and restrictive conditions.</li> <li>The new rule shall be known as Rule 3.8.0 Associate Membership</li> <li>This rule 3.8.0 Associate Membership shall read as follows: <ul style="list-style-type: none"> <li><b>Rule 3.8.0 Associate Membership</b> <ul style="list-style-type: none"> <li>3.8.0.1 Associate membership is open to organizations or associations involved in providing education related services either locally or internationally with the purpose of providing or receiving from institutional members assistance internationally and locally.</li> </ul> </li> <li><b>Rule 3.8.1 Eligibility</b> <ul style="list-style-type: none"> <li>1.8.1.1 Associate members must be registered under the Companies Act or Registrar of Companies or Registrar of Business and / or Registrar of Societies either in Malaysia or the equivalent bodies in their respective country of origin</li> <li>1.8.1.2 Associate members must be involved in the education industry.</li> <li>1.8.1.3 Associate members are required to pay Entrance fees and Annual Subscription Fees as prescribed in the Rules of NAPEI ( Rule 4.1.1 and Rule 4.2.1)</li> </ul> </li> <li><b>Rule 3.8.2 Rights and duties</b> <ul style="list-style-type: none"> <li>3.8.2.1 Associate members shall have no voting rights</li> <li>3.8.2.2 Associate members are not eligible for nomination to the Offices of National Council.</li> <li>3.8.2.3 Associate members shall observe all Rules of NAPEI.</li> <li>3.8.2.4 Associate members may attend and participate in all NAPEI activities, functions and meetings.</li> </ul> </li> </ul> </li> </ol>

No	Description
	<p>3.8.2.5 Associate Members shall be accorded the status of "OBSERVERS" only ( May contribute ideas or suggestions but no voting rights) during National Council Meetings, AGMs and EGMs.</p> <p>3.8.2.6 Associate members shall receive all communication and invitations from NAPEI.</p> <p>3.8.2.7 Associate members may exercise their right to use NAPEI facilities or opportunities to promote their services or products without breaching the rights of ordinary members of NAPEI.</p> <p>3.8.2.8 All other Rules of NAPEI governing Ordinary Members shall apply to Associate Members where there is an ambiguity in rules.</p> <p>Rule 3.8.3 Specific Prohibitions or restrictions</p> <p>3.8.3.1 Associate members shall not engage in any activities that will undermine the objectives and role of NAPEI.</p> <p>3.8.3.2 Associate Members shall secure express permission to use NAPEI LOGO or name</p> <p>Rule 3.8.4 Termination or cessation of associate membership</p> <p>3.8.4.1 The membership of the Associate member may be terminated on the grounds of:</p> <p>3.8.4.1.1 Nonpayment of Entrance fees or annual subscription</p> <p>3.8.4.1.2 Indulging illegal activities or misusing NAPEI name for unauthorized purposes</p> <p>3.8.4.1.3 Acts against the objectives or purposes of NAPEI</p> <p>3.8.4.2 The cessation of the Associate Member may occur when :</p> <p>3.8.4.2.1 The Associate Member submits an official resignation letter voluntarily;</p> <p>3.8.4.2.2 The Associate Member is adjudged or declared a bankrupt by law.</p> <p>4. Rule 4.0.0 on Entrance Fees and Annual Subscription fees also be amended to include and additional fees category as follows:</p> <p>Rule 4.1.1 The Entrance Fees for Associate Membership shall be RM 1000.</p> <p>Rule 4.2.1 The Subscription Fees for Associate Membership shall be RM 1000.</p> <p>5. This new rule shall be effective from April 1<sup>st</sup> 2016 subject to the approval of ROS.</p>
5.2	<p><b><u>RESOLUTION 2 – AMENDMENT TO TERM OF OFFICE FOR NATIONAL COUNCIL</u></b></p> <p><b>Be it Resolved That :</b></p> <p>1. The existing rule 8.4.0 Elections may be amended to extend the term of office for the National council.</p> <p>The existing sub rule 8.4.1 be amended to read as:</p> <p>"At the AGM, Office-Bearers shall be nominated and elected for a three year (3) term of office. The Deputy President, General Secretary and the General Treasurer shall act as Returning Officers of the Association."</p> <p>2. This new rule shall be effective from April 1<sup>st</sup> 2016 subject to the approval of ROS.</p> <p>The above amendments were proposed for approval by Dr Jeffery Louis of Kolej SRI and seconded by Dr Manivanan of College MCS.</p>

No	Description														
6.	<b>MOTIONS FOR DISCUSSION – To seek NAPEI to assist to resolve with the respective government agencies</b>														
6.1	To seek GST waiver on school procurement – motion submitted by Austin Heights International School														
6.2	To seek approval for hiring of expatriate teachers for preschool / taska as there is difficulty in getting locals to fill up the position of teachers – motion submitted by REAL Education Group Sdn Bhd														
6.3	To seek waiver on required projection for hiring expatriate teachers for international schools as per MyExpat website – motion submitted by REAL Education Group Sdn Bhd														
	The above motions were proposed for approval by Mr Varatha Raju of Beaconhouse and seconded by Mr Joel Law of REAL International School, Johor														
7.	<b>Elections for National Council 2016-2019</b>														
	The Speaker informed members that the final nomination list was circulated 21 days before the AGM in accordance with the Rules of NAPEI. The Speaker advised that only one name was nominated for each of the positions of President, Deputy President, General Secretary, General Treasurer, Deputy General														
	<p>Secretary and Deputy General Treasurer with 7 names nominated for Ordinary Council Members with availability of two (2) for Ordinary Council Members open for nominations. The following members were proposed and nominated into the Council.</p> <p>1) Dr Jeffery Louis (Kolej SRI) was proposed by Mr Kevin Felix Pereira of Olympia College and seconded by Dr M.Rajalingam of CQ Breyer KL College</p> <p>2) Ms Lau Mei Wan (Pusat Latihan Yoga Jasmani) was proposed by Ms Jean Monteiro of JM Enrichment Sdn Bhd and seconded by Dr Manivanan of MCS College</p> <p>As there was no contest for the positions, the nominated candidates were duly accepted and elected unanimously by the members. The Speaker announced the Office-Bearers for 2016-2019 :</p> <table border="1" data-bbox="384 1305 1334 1765"> <tr> <td><b>President</b></td><td>Assoc. Prof. Elajsolan VM Mohan</td></tr> <tr> <td><b>Deputy President</b></td><td>Mr Raja Mohan a/l Seenivasagam</td></tr> <tr> <td><b>General Secretary</b></td><td>Mr Kevin Felix Pereira</td></tr> <tr> <td><b>Deputy General Secretary</b></td><td>Mr Sim Koon Chuan, Kenny</td></tr> <tr> <td><b>General Treasurer</b></td><td>Mr Ng Yih Chen</td></tr> <tr> <td><b>Deputy General Treasurer</b></td><td>Mr Law Tack Yeong, Joel</td></tr> <tr> <td><b>Ordinary Council Members</b></td><td>           1. Ms Jean Monteiro            2. Mr Tankaraju Muthusamy            3. Dr M. Rajalingam            4. Dr Manivanan A/L Saman            5. Mr Varatha Raju Munusamy            6. Ms Lau Wai Cheng            7. Datuk Chong Kee Yuon            8. Dr Jeffery Louis            9. Ms Lai Mei Wan         </td></tr> </table>	<b>President</b>	Assoc. Prof. Elajsolan VM Mohan	<b>Deputy President</b>	Mr Raja Mohan a/l Seenivasagam	<b>General Secretary</b>	Mr Kevin Felix Pereira	<b>Deputy General Secretary</b>	Mr Sim Koon Chuan, Kenny	<b>General Treasurer</b>	Mr Ng Yih Chen	<b>Deputy General Treasurer</b>	Mr Law Tack Yeong, Joel	<b>Ordinary Council Members</b>	1. Ms Jean Monteiro 2. Mr Tankaraju Muthusamy 3. Dr M. Rajalingam 4. Dr Manivanan A/L Saman 5. Mr Varatha Raju Munusamy 6. Ms Lau Wai Cheng 7. Datuk Chong Kee Yuon 8. Dr Jeffery Louis 9. Ms Lai Mei Wan
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No	Description
8.	<p><b><i>Appointment of Two (2) Internal Auditors for 2016-2017</i></b></p> <p>The Speaker informed members that the resolution to appoint two (2) Internal Auditors for 2016-2017 was circulated 21 days before the AGM in accordance with the Rules of NAPEI. The Speaker opened the floor to nominate 2 Internal Auditors.</p> <p>The following were nominated and unanimously accepted by the members.</p> <ol style="list-style-type: none"> <li>1. Ms Lau Poh Liew (Yamaha Academy of Arts and Music) – proposed by Ms Jean Monteiro of JM Enrich Sdn Bhd, seconded by Dr M.Rajalingam of CQ Breyer KL College</li> <li>2. Mr Lee Chuen Loong – proposed by Mr Raja Mohan of Adroit College, seconded by Mr Kevin Felix Pereira of Olympia College.</li> </ol>
9.	<p><b><i>Any Other Business</i></b></p> <p>For ROS record purposes,</p> <p>9.1 NAPEI Secretariat office has already been relocated from 35-A, Jalan SS 22/19, Damansara Jaya, 47300 Petaling Jaya, Selangor to C-M09, Suria Offices, Jalan PJU 10/4C, Damansara Damai, 47830 Petaling Jaya, Malaysia</p> <p>9.2 Executive Council Members Deputy General Treasurer Ms Lau Poh Liew and Deputy General Secretary Ms Teh Wan Kee are outgoing office bearers.</p>
10,	<p>As there were no other matters arising, the Speaker thanked all members present for their attendance. The Speaker adjourned the meeting at 3.50 pm.</p>

Minutes prepared by

Teh Wan Kee  
Deputy General Secretary  
Term 2014-2016

Verified and confirmed By

Asso.Prof. Elajsolan VM Mohan  
President  
Term 2016-2019

Kevin Felix Pereira  
General Secretary  
Term 2016-2019